

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

School Name: WPSM ES

Academic Year 2017-2018

School Administrator Signature: Kouse Shorn

\*\*\*\*\*MCI 29.19 states in part that 5 fire drills are required (3 by Dec 1, 2 after Dec 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec 1, 1 after Jan 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	Friday 9/15/17	9:00 AM	Shena Hill Scott	K. Khusper	3 min 10 sec
2 of 5	Thursday 9/28/17	2:00 PM	Shena Hill Scott	K. Khusper	3 min 18 sec
3 of 5	Wednesday 10/4/17	10:15 AM	Shena Hill Scott	K. Khusper	3 min 5 sec

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	Monday 5/4/18	10:15 AM	Shena Hill Scott		
5 of 5	Friday 5/18/18	2:00 PM	Shena Hill Scott		

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	Wednesday 3/29/18	10:15 AM	Shena Hill Scott		

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	Thursday 4/24/18	12:30 PM	Shena Hill Scott		

\*  
During lunch

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	Tuesday 11/20/17	10:15 AM	Sherna Hill Scott		

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	Wednesday 12/16/18	2:00 PM	Sherna Hill Scott		

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	Friday 3/16/18	10:15 AM	Sherna Hill Scott		

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Tornado	Tuesday 4/24/18	12:30	Sherna Hill Scott		

\* During lunch