


**Fire, Tornado, and Shelter-in-Place Drill Report Form**

**School Name:** University Preparatory Academy - ELLEN THOMPSON




**Academic Year** 2017-2018

**School Administrator Signature:** 

\*\*\*\*\*MCI 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.\*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

| Fire Drill Number | Date     | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee   | Comments    |
|-------------------|----------|---------|---------------------------------------|---|-------------|
| 1 of 5            | 9/21/17  | 2:00 PM | GIBB                                  |  | 00:02:34.79 |
| 2 of 5            | 10/12/17 | 2:00 PM | GIBB                                  |  | 00:02:38.12 |
| 3 of 5            | 11/14/17 | 2:00 PM | GIBB                                  |   | 00:02:29.05 |

**2 Fire Drills after December 1:**

| Fire Drill Number | Date    | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|-------------------|---------|---------|---------------------------------------|---------------------------------|----------|
| 4 of 5            | 3/29/18 | 2:00 PM |                                       |                                 |          |
| 5 of 5            | 4/19/18 | 2:00 PM |                                       |                                 |          |

**TORNADO (2 total):**

**1 Tornado Drill in March:**

| Tornado Drill Number | Date   | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|----------------------|--------|---------|---------------------------------------|---------------------------------|----------|
| 1 of 2               | 3/1/18 | 2:00 PM |                                       |                                 |          |

**1 Additional Tornado Drill:**

| Tornado Drill Number | Date     | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Comments |
|----------------------|----------|---------|---------------------------------------|---------------------------------|----------|
| 2 of 2               | 12/21/17 | 2:00 PM |                                       |                                 |          |

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

| Drill Number | Date     | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee  | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|----------|---------|---------------------------------------|--|---|
| 1 of 3       | 10/26/17 | 2:00 PM | Gibb                                  |  | Intruder  |

**1 Shelter-in-Place after January 1:**

| Drill Number | Date    | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|---------|---------|---------------------------------------|---------------------------------|---|
| 2 of 3       | 1/11/18 | 2:00 PM |                                       |                                 |   |

**1 Additional Shelter-in-Place:**

| Drill Number | Date     | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Reason for Drill (i.e. gas leak, intruder, weapons) |
|--------------|----------|---------|---------------------------------------|---------------------------------|---|
| 3 of 3       | 11/29/17 | 2:00 PM |                                       |                                 |   |

**\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?\*\*\***

| Drill Type (Fire, Tornado, Shelter) | Date   | Time    | Name of Individual in Charge of Drill | Signature of Principal/Designee | Lunch, Recess, other? Please specify |
|-------------------------------------|--------|---------|---------------------------------------|---------------------------------|--------------------------------------|
| TORNADO                             | 3/1/18 | 1:00 PM |                                       |                                 | RECESS                               |