

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University Prep Science & Math HS Academic Year: 2017/18

School Administrator Signature: [Signature]

*****MCL 29.19 states in part that 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/18/17	10:30 AM	Darius Wafers	[Signature]	
2 of 5	9/27/17	12:37 PM	Darius Wafers	[Signature]	
3 of 5	10/16/17	1:37 PM	Darius Wafers	[Signature]	

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	12/20/17	1:37 PM	Darius Wafers	[Signature]	
5 of 5	1/10/18	2:35 PM	Darius Wafers	[Signature]	

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/14/18	9:40	Darius Wafers	[Signature]	

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4/19/18	1:45 PM	Darius Wafers	[Signature]	

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	11/22/17	9:00am	James Waters	[Signature]	gas leak

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	1/24/18	10:00am	James Waters	[Signature]	Intruder

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	4/25/18	1:00pm		[Signature]	weapons

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire	10/16/17	1:37pm	James Waters	[Signature]	Lunch