

**Fire, Tornado, and Shelter-in-Place Drill Report Form**

Academic Year 2017-2018

School Name: OPA High School  
 School Administrator Signature: Carmen Datch

\*\*\*\*\*MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom. \*\*\*\*\*

**FIRE (5 total):**

**3 Fire Drills Before December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	10-6-17	10:15	C. Datch / N. Velinder		Fire drill 10:38
2 of 5	10-24-17	1:30	C. Datch / N. Velinder		Fire drill 3:00
3 of 5	11-17-17	9:10am	C. Datch / N. Velinder		Fire drill 4:20

**2 Fire Drills after December 1:**

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	4-25-18	12:30	C. Datch / N. Velinder		Fire drill 4:00
5 of 5	5-3-18	1:05	C. Datch / N. Velinder		Fire drill 15:50

**TORNADO (2 total):**

**1 Tornado Drill in March:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3-23-18	11:30	Carmen Datch		Tornado Drill 7 mins

**1 Additional Tornado Drill:**

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	5-17-18	8:30	Carmen Datch		Tornado Drill 6:50

**SHELTER-IN-PLACE (3 total):**

**1 Shelter-in-Place by December 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	9-29-17	1:30	C. Detch / N. Verlinder		Weapons Drill

**1 Shelter-in-Place after January 1:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	01-18-18	8:25	C. Detch / N. Verlinder		Intruder on Campus

**1 Additional Shelter-in-Place:**

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	5-31-18	10:00	C. Detch / N. Verlinder		Close to ET

\*\*\*Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Fire Drill	5-3-18	1:05	C. Detch / N. Verlinder		Fire Drill only, 1:05-1:11