

School Schedule Overview	
<p>The academic program remains the same. Teachers maintain similar pacing, content delivery schedule, interventions, schedules, and overall grade level communication as they have all year. This will minimize interruption to the scholars' experience and allow a more seamless integration between the virtual and in-person programs. Whenever possible, scholars will remain with their current teacher for the remainder of the year for continuity of learning and relationship.</p>	
Scholars	<p>Wednesdays and Thursdays, April 21 – June 17: 9:00 – 2:30 In-person learning (may arrive as early as 8:40) Mondays and Tuesdays: Remote learning for all students In-person small group opportunities, pre-planned and by arrangement with teachers only Friday: Asynchronous office hours</p>
Teachers and Staff	<p>Wednesdays and Thursdays, April 21 – June 17: 8:30 – 4:00 Mondays and Tuesdays: Remote learning for all students Teachers may offer in-person small group opportunities. Friday: Asynchronous office hours.</p>

Class Schedule	
<p>There will be only minimal changes to the UPSM HS Bell schedule.</p>	
What is the same?	<p>School meets from 9:00 am – 3:30 pm. Students attend four classes each day, including Crew. Synchronous and asynchronous times will continue to occur. Grades 9 and 10 will have Lunch first and then Crew.</p>
What will change?	<p>Grades 11 and 12 will have a change in when their Crew and Lunch periods occur. Crew will be held first and then students will have Lunch.</p>

Daily Logistics			
Activity	Details	Where	Notes
Arrival at 8:40 am	<p>Arrival time is 8:40 am – 9:00 am.</p> <p>Confirm health checks & temperature checks at entry door</p>	<p>Main Door: Grades 9 & 10</p> <p>NE Door: Grades 11 & 12</p>	<p>Scholars will be given a designated door to enter for their arrival at 8:40.</p>
Breakfast & Before Class Destinations	<p>Area to eat breakfast</p>	<p>First Floor</p>	<p>Scholars will have the option of a bag breakfast, which must be requested on the sign-up form.</p>

	Areas to wait for class	In classroom and wait for class to begin	Scholars will leave the first floor and report to their first class after entering the building and eating breakfast.
Procession to Classes	Proceed to classroom after entering and eating breakfast	In Transit	Scholars will leave the first floor and report to their first class after entering the building and eating breakfast. Directional signage will provide guidance.
Lunch	Transition to lunch space	Eat in Riverview Cafeteria, Gym or outside.	In addition to the Cafeteria, we will open the Gym and/or outdoors as eating options.
Bathroom Breaks	As necessary	On each floor	Bathroom occupancy reduced based on bathroom size to allow for distancing. To assist with social distancing, we encourage asynchronous time to be used to schedule bathroom breaks; teachers will allow only one student at a time to leave class.
Dismissal	Grades 11 & 12 dismissed at 3:15 Grades 9 & 10 dismissed at 3:30	Main Door NE Door	Parents will be made aware when their scholar's designated area will be dismissed. Timely pick up is needed to avoid crowding. Students are not permitted to wait in the front vestibule or elsewhere in the school building.

Scholar Participation

- **Current confirmed returning scholar count:** signup not yet opened
- **Maximum scholar capacity to support in-person learning:** 125
- Scholar **selection** will be based on the following:
 1. Sign up on the *UPSM Q4 in-person return* form.
 2. Parent and student attends *Q4 in-person orientation*.
 3. Space is filled on first-come, first-served basis.
 4. Waiting list will open once capacity is reached.
 5. Confirmation for in-person learning will be send upon completion of numbers 1 & 2 in this list.
 6. Students from the wait list may be invited as late as Monday, April 19, provided they have completed numbers 1 & 2 in this list.
- While most space will be assigned on a first-come, first-served basis, other considerations that will prioritize student return include: 1) IEP plans or special needs 2) need for academic support 3) family request (i.e., multiple scholars in household, insufficient internet or school space at home).
- Again, we are working to minimize any Teacher/Scholar transitions.

Other Important Information

Building Safety & Protocols	<p>We are focused on creating a safe environment for our Crew Members and Scholars. We will set up classrooms and common spaces for social distanced use. We will minimize large group gatherings and student movement as much as possible. We will use signage and reminders to encourage social distancing at all times. Facilities and Cleaning Vendors will be doing extra cleaning of high touch surfaces and building spaces. In addition, Crew Members will be provided with cleaning supplies and PPE to augment with additional cleaning at designated times or if needed. Additional action taken includes:</p> <ul style="list-style-type: none"> • Increasing outside air flow in the buildings by adjusting our heating and cooling systems. • Disinfecting common spaces or positive cases areas using an electrostatic sanitizing system. • Hand sanitizer for student and staff use. • Partitions in high contact areas (Educator and Receptionist desks, other areas based on protocols). • Cleaning buildings each day scholars are present for on campus learning. • Performing extra cleaning during the day, after hours and on weekends. • Frequently touched surfaces, including light switches, doors, benches, bathrooms must undergo cleaning at least every four hours with an approved disinfectant. • Libraries, Computer Labs, Art, and other hands-on classrooms must undergo cleaning after every class period with an approved disinfectant. • Students will assist staff in cleaning their personal areas at the end of each class.
Classroom Use	<ul style="list-style-type: none"> • Scholars will be in social distanced classroom settings with reduced desks. • Teacher will teach from a centered position where they can see all Scholars. • Student will keep their materials in the classroom or with them in a bag. Lockers will not be utilized. • Hand sanitizing upon entry and exit. • Students will assist with cleaning their desk areas prior to leaving each class.
Breakfast & Lunch	<ul style="list-style-type: none"> • To help ensure distancing and unnecessary contact, bag breakfast and lunches will be provided for those who do not wish to eat breakfast at home or bring their own lunch. • Breakfast must be consumed on the First Floor. • Lunch must be consumed in: Cafeteria, Gym, and/or outdoors. • Masks can be removed for food and beverage consumption and should be put back on immediately following eating/drinking.

Scholar Needs	
Technology	<p>Students should bring the following:</p> <ul style="list-style-type: none"> • Chromebook or laptop computer. • Pen and pencil. • Headphones. • Wireless mouse (recommended). <p>Students who did not check out a U Prep chromebook this year, but wish to check one out now can still do so by visiting the IT family assistance center at UPA HS during their regular office hours.</p>
Uniforms	<ul style="list-style-type: none"> • Families will not need to purchase uniforms for their scholars for Fourth Quarter. • Close toed shoes are required. • Appropriate school attire is required. • U Prep Spirit Gear is a great option to consider!
Food & Beverage	<ul style="list-style-type: none"> • Scholars may bring their own breakfast or lunch but will be unable to use refrigerators. • Scholars should bring their own filled reusable water bottle or fill their bottle using a filling station on campus.

COVID-19

- Please reference the Family FAQs for detailed information on our COVID-19 vaccine, testing, illness, contact tracing, and reporting protocols.

Key Dates

- Parent Town Hall focused on Q4 in-person return Friday, March 19, 2021 at 5:30 pm.
- **Just added!** Parent Town Hall focused on Q4 in-person return Wednesday, March 24, 2021 at 5:00 pm.
- Sign up on the UPSM Q4 in-person return form by Thursday, March 25, 2021.
- Spring Break, March 29 – April 2.
- Orientation meeting for students and parents (choose one date):
 1. Wednesday, April 7, 5:00 – 6:00 pm
 2. Friday, April 9, 9:00 – 10:00 am
 3. Tuesday, April 13, 5:00 – 6:00 pm Teachers back on campus week of 4/12.
- Scholars back on campus beginning April 21.